

# Ward Community Fund Proposal Form

**Please read the Guide to the Ward Community Fund before you fill in this form**

*Then complete Section 1: Budget Proposal.*

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.*

*Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.*

## Section 1: Budget Proposal

1. Name of Ward

Castle

2. Title of proposal

Be Safe, Be Secure

3. Name of group or person making the proposal

Shama Women's Centre

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Shama Women's Centre is a small voluntary organisation straddling the Castle, Spinney Hills and Charnwood wards. The Centre, which first opened its doors in 1983, is a grassroots organisation – established by its users, managed by its users and addressing issues of social exclusion and multiple disadvantages faced by its users in the Highfields and surrounding areas. Our activities are designed to promote social inclusion and participation through individual support groups, education, training courses, fitness sessions, leisure and capacity building projects. Childcare is provided in the premises to support the learning of our members. We also have a gym and sauna in the premises.

Following a burglary in August 2009 – in which we not only lost some cash and a computer but also suffered destruction of fabric and a large number of patterns – it came to light that our alarm system needed to be serviced and upgraded. The cost was estimated at £935.

We applied to Castle Ward Community for some funding to meet the costs and we have been fortunate to have been approved £935 towards it.

The alarm system was installed 23 years back and on a close inspection we have been told that the system needs to be completely revamped. We have cross checked this with four different companies and have received quotes from them stating the costs involved. The lowest quote is of £2,460 and our Management Committee has decided to award the contract to that company. We are therefore requesting for additional funding of £1,525 to meet the expenses.

The success of the proposed work will be obvious once the safer, secure system is in place.

We will be happy to allow access to any council officer wishing to monitor after completion of the proposed work.

Since we have already received £935 towards this, we are not seeking payment in advance.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£1,525

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
New Alarm system	£2,460	Actual
Have received	£935	
<b>Total</b>	<b>£1525</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have already been awarded £935 by Castle Ward for this project. This application is for additional funding to meet the gap of £1,525 in costs.

9. Who proposed the project? Please provide contact details.

Name of contact person	Sudha Vemuri
Your position in organisation or group	Co-Ordinator
Name of organisation or group	Shama Women's centre
Address	
Phone number	Email

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	Sudha Vemuri
Your position in organisation or group	Co-Ordinator
Name of organisation or group	Shama Womens Centre
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Sudha Vemuri
Signature	Sudha Vemuri
Date	16-02-2010

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827